Large-Scale Managers Workshop Grant Application

Application Deadline: June 28, 2024

Grant Overview

The Large-Scale Managers Committee (LSMC) has established grant funds to provide financial support for large-scale managers who are in financial need, to attend the annual Workshop. Two grant recipients will receive complimentary Workshop registration and a maximum of $1,000 to cover expenses related to the 2024 Workshop.

The 2024 Workshop will be held in Montgomery/Frederick Counties, Maryland from September 11-14, 2024.

Judges for the grants are the immediate past Workshop host, the current Workshop host, LSMC Chair and at least one other member of the LSMC as appointed by the chair.

Applicant and Grant Criteria

Grant Requirements

- Grant funds shall be used for travel and/or lodging directly related to the 2024 CAI Large-Scale Managers Workshop. Registration fees will be waived, and lodging/travel expenses will be reimbursed after the Workshop, upon presentation of receipts up to $1,000.
- Grant applicants must be a CAI manager member in good standing.
- Grant applicants must be or must have been previously employed as a general manager or executive director level large-scale community manager.
  (Large-scale community is defined as a community providing municipal type services with a minimum of 1,000 units or minimum of 1,000 acres and a minimum of $2 million operating budget.)
- Grant recipients must attend the full Workshop.
- Only one grant per association per year will be awarded.
- Only one grant per individual (lifetime) will be awarded.
- **Unemployed applicants will receive priority consideration.**
- Timeline:
  o Deadline to submit application is June 28, 2024.
  o Winners are notified by July 26, 2024.

Application

Full Name: _____

Designations: _____

Title: _____

CAI Member #: _____

Community: _____

Address: _____

City, State, Zip: _____

Business Phone: _____ Business Fax: _____

Email Address: _____ Website: _____

Board President's Name: _____

Phone: _____ E-mail Address: _____

Length of time as general manager/executive director: _____

Are you currently employed as a large-scale community manager?   ☐Yes ☐No

Have you attended a Workshop in the past?   ☐Yes ☐ No

If yes, when? _____

If you are not awarded a grant, will you still attend the Workshop this year?   ☐Yes ☐No

In 200 words or less, please summarize why you feel you are qualified to receive this scholarship, including financial need. *(Please answer on a separate page)*

_____
Applicant's Signature   Date

PLEASE SEND THE COMPLETED APPLICATION TO:
Email: cwallace@caionline.org

Deadline: Friday, June 28, 2024

Community Associations Institute
Large-Scale Managers Committee – Grant Application
Phone: (888) 224-4321 | cwallace@caionline.org