

CREDIT REQUEST FORM

BA _____

This form is to be used when you have attended a course that is not sponsored by an Accredited Provider. Lawyers seeking Pennsylvania CLE credits must complete Section B of this form and return it to PACLE, along with a Uniform Certificate of Attendance, if available, and a check made payable to PACLE for the \$1.50, per credit hour attendance fee payment. Please refer to Section C to calculate the correct attendance fee payment.

SECTION A : Course Information

Provider: 105 Community Associations Institute-Virginia Chapter
Course: 231828 37th Annual Law Seminar Optional Half-Day Program (498580)
Date: 01/27/2016 13:00 **Location:** New Orleans, LA
Total CLE Credit Hours: Maximum: 3.00 = 3.00S

SECTION B : Lawyer Information

Lawyer Name _____ PA Lawyer ID _____
Address _____
City _____ State _____ Zip _____

By signing below, I certify that I attended the activity described above and am entitled to claim:
_____ Substantive

Signature _____ Date _____

I am enclosing check # _____ for \$ _____

NOTE: If you attended the maximum 3.00 credit hours for this course, please enclose \$4.50 attendance fee payment. See Section C below for calculation.

SECTION C : Attendance Fee Calculation

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour. We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments. Please refer to the example below when calculating your attendance fees.

1 hour = 1.50	1.5 to 2 hours = \$3.00	2.5 to 3 hours = \$4.50	3.5 to 4 hours = \$6.00
4.5 to 5 hours = \$7.50	5.5 to 6 hours = \$9.00	6.5 to 7 hours = \$10.50	7.5 to 8 hours = \$12.00
etc...			