

2017 Large-Scale Managers Workshop

September 13-16, 2017, Sugar Land, Texas



To help us better serve you, please complete all sections. Please type or print clearly.

Registration is limited *exclusively* to large-scale community managers, defined as a full-time, on-site community manager whose community provides municipal services, has a minimum of 1,000 units or 1,000 acres and \$2,000,000+ annual operating budget.

1 NAME: _____ MEMBER ID: _____
DESIGNATIONS: _____ NICKNAME: _____
TITLE: _____
COMPANY/ASSN: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
OFFICE PHONE: _____ CELL PHONE: _____
FAX: _____ E-MAIL: _____
WEBSITE: _____

- Please check here if this is new contact information.
- Please check here if you have special needs in order to participate fully. Attach a written description - e.g. vegetarian, diabetic, allergies, mobility.

2 REGISTRATION FEES: Please check the appropriate registration.
Advanced registration (through April 30, 2017) is limited to onsite large-scale general managers, assistant general managers and those with a current LSM designation.

- Full Workshop – on or before August 4:
member \$620; nonmember \$720 \$ _____
- Full Workshop – after August 4:
member \$720; nonmember \$820 \$ _____
- Guest Ticket on or before August 4:
____ X \$400 each \$ _____
Guest ticket includes breakfasts and dinners during the event.
- Guest Ticket after August 4:
____ X \$450 each \$ _____

SUBTOTAL SECTION 2 \$ _____

3 GOLF REGISTRATION: Join our colleagues for a round at the Sweetwater Country Club on Wednesday, September 13th. Cost includes green and cart fees, transportation, food & refreshments.

- Wednesday Golf -- \$75 (Golf must be prepaid with registration)

Please e-mail Cary Kelley at ckelley@firstcolony.org with questions.

SUBTOTAL SECTION 3 \$ _____

4 PAYMENT: SUBTOTAL SECTION 2 \$ _____
SUBTOTAL SECTION 3 \$ _____

GRAND TOTAL \$ _____

Full Payment Must Accompany This Form

- Check Enclosed (payable to CAI)

Mail to: CAI, PO Box 34793, Alexandria, VA 22334-0793

PAY BY CREDIT CARD. Go online, register and receive an instant payment receipt.

<https://www.caionline.org/Events/2017LSM/Pages/default.aspx>

Restraint of Trade: Whenever competitors within an industry gather together, appropriate care must be exercised to ensure that violations of anti-trust laws do not occur. All participants of this meeting should avoid any collusive practices or discussions. Collusion is an agreement to fraud and most usually is evidenced in the following anti-trust violations: product boycott, restrictive market allocation, refusal to deal with a third party, and price restraining activities.

There need not be written or verbal agreements to fraud. Conversation regarding any of these sensitive areas may be construed as implicit violations. You should avoid discussing pricing, such as the prices you pay and the prices you charge, including labor costs; market share and allocation; quality ratings of products or suppliers – particularly those that may cause a competitor to lock out or to cease purchasing from a specific supplier; any other areas that might have anti-competitive repercussions. For your own protection, and the protection of your company, CAI recommends that should one of these subjects be brought up in any discussion, it would be in your best interest to voice your objection to it and disassociate yourself from the discussion should it continue.

Cancellation Policy: Full refunds less a \$25 Administration Fee will be issued if written cancellation is received by August 4, 2017. Cancellations received between August 5 and 18, 2017, are subject to a 50% administrative fee. Registration fees are not refundable after August 21, 2017.

Private Party Policy: All hospitality suites and hosted events must be reserved, approved and paid for through CAI. Hospitality Suites/hosted events are not permitted during official Workshop activities. Non-sponsoring companies are not permitted to host events at the official hotel during the Workshop.

CAI Suitcasing Policy: CAI has a no tolerance policy regarding "suit casing" which describes the practice of non-sponsoring companies or individuals of soliciting sales or sales leads in the lobbies and/or representing their services or soliciting Workshop participants for conflicting social activities.