

# CAI Community Association Leader and Homeowner Membership Application



Joining CAI is easy. Simply follow the steps below. Please print clearly.

**STEP 1: Primary Contact.** This contact has sole authority to make changes to the membership. DATE \_\_\_\_\_  
 In some instances both this contact and the billing contact may be the same.

This primary contact should receive member benefits through an individual membership or as one of the paid board memberships.  Yes  No  
 If yes, there is no need to enter the individual's contact information again in the *Sign Up Your Board Members* section on page 2.

MR.  MRS.  MS.  DR. LEGAL FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ SUFFIX \_\_\_\_\_  
 NICKNAME \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 CITY/STATE \_\_\_\_\_ ZIP+4/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_  
 ASSOCIATION NAME \_\_\_\_\_  
 HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_  
 FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

Did someone recommend that you join CAI? Please give name and organization. \_\_\_\_\_

Privacy Options (visit [www.caionline.org/about/privacy](http://www.caionline.org/about/privacy) to review full policy):  
 I do not wish my name and/or address information to be provided to any outside organizations for promotional purposes.  
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## STEP 2: Calculate Your Member Dues

Individual Board Member, Homeowner, or Public Official:	Membership Fee	\$99
	Advocacy Support Fee	\$15
	<b>Total Membership Dues</b>	<b>\$114</b>

Every dollar of the mandatory \$15 Advocacy Support Fee goes directly to states with Legislative Action Committees and supports the efforts of CAI to represent and protect our members on state legislative and regulatory issues.

The Foundation for Community Association Research operates on behalf of the industry and conducts surveys and research, provides national programming, and produces a variety of publications including the series of Best Practices reports. Donations to the Foundation are tax deductible. We recommend a \$10 donation from an individual board member or \$15 from a board of 2 or more members.

Board membership—enjoy CAI's group discount program—the more board members you sign up, the more you save! Select the dues amount below based on the total number of members you are signing up. Total dues amounts include advocacy support fee.

2 Member Board—\$200    3 Member Board—\$275    4 Member Board—\$345    5 Member Board—\$395    6 Member Board—\$445    7 Member Board—\$500  
 For rates on additional board members, call (888) 224-4321 (M-F, 9-6:30 ET).

## STEP 3: Membership Payment—U.S. Dollars Only

Total Member Dues \_\_\_\_\_  
 Foundation Donation (optional) \_\_\_\_\_  
 Suggested donation level for 1 board member—\$10  
 or board of 2 or more—\$15 \_\_\_\_\_

**TOTAL PAYMENT:** \$ \_\_\_\_\_ *Membership dues are non-refundable.*

Check enclosed (made payable to CAI)     Visa     MasterCard     American Express     Discover

NAME ON CARD \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
 BILLING ADDRESS \_\_\_\_\_  
 CITY/STATE \_\_\_\_\_ ZIP+4/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_  
 CARD NO. \_\_\_\_\_ EXP DATE \_\_\_\_\_

Once completed, submit your application and payment.

PHONE: (888) 224-4321 (credit cards only)

MAIL: CAI, P.O. Box 34793, Alexandria, VA 22334-0793

ONLINE: [www.caionline.org/join](http://www.caionline.org/join) (credit cards only)—start enjoying your benefits today!

FAX: (240) 524-2424 (credit cards only)

## STEP 4: Billing Contact (The billing contact will receive membership renewal notices and does not have to be part of the paid membership.)

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**STEP 5: Choose Your Chapter.** Membership in a local chapter is included in your membership. For a complete chapter list visit [www.caionline.org/chapters/find](http://www.caionline.org/chapters/find). If you don't choose a chapter one will be assigned for you based on your zip code.

CHAPTER CHOICE \_\_\_\_\_

## STEP 6: Please tell us about your association.

Number of units/homes \_\_\_\_\_ Month of Annual Meeting/Officer Elections \_\_\_\_\_  
 Community type:  High-rise  Garden  Townhouse  Mid-rise  Single Family  Mixed  Other \_\_\_\_\_  
 Managed?  Self-Managed  Onsite Manager  Management Company. Management Company Name \_\_\_\_\_

(IF JOINING 2 OR MORE PEOPLE, PLEASE CONTINUE ON PAGE 2)

RevNov11 IMPORTANT TAX INFORMATION: Under the provisions of section 1070(a) of the Revenue Act passed by Congress in 12/87, please note the following. Contributions or gifts to CAI are not tax-deductible as charitable contributions for federal income tax purposes. However, they may be deductible as ordinary and necessary business expenses subject to restrictions imposed as a result of association lobbying activities. CAI estimates that the non-deductible portion of your dues is 17%. For specific guidelines concerning your particular tax situation, consult a tax professional. CAI's Federal ID number is 23-7392984. \$39 of annual membership dues is for your non-refundable subscription to *Common Ground*.

# Membership application for \_\_\_\_\_

ASSOCIATION NAME

**BOARD MEMBERSHIP** Complete the following sections ONLY if you are joining 2 or more people.

## Association Information

NAME OF ASSOCIATION (SPELL OUT COMPLETELY) \_\_\_\_\_  
\_\_\_\_\_ ACRONYM \_\_\_\_\_

ASSOCIATION ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_ ZIP+4/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

ASSOCIATION PHONE \_\_\_\_\_ FAX \_\_\_\_\_

ASSOCIATION EMAIL \_\_\_\_\_ ASSOCIATION WEBSITE \_\_\_\_\_

**Sign Up Your Board Members.** Please provide the contact information for the members of your board you are signing up for membership.  
*IMPORTANT: A full name must be provided for each board member due to postal service regulations and to ensure delivery of mailed membership benefits. Names such as "Board Member" and "Treasurer" or other officer positions may not be used. When possible, please provide an e-mail address as many CAI benefits are delivered electronically.*

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FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

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*If you would like to add additional members, please make a photocopy of this form.*