

Large-Scale Manager® Redesignation Form

Fill in this application with Adobe Acrobat Reader or print clearly in ink. To work in Reader: save the file on your computer, complete the form using your keyboard, and save again using your last name in the filename (e.g., LSM_Jones.pdf) before printing. If additional pages are needed, please label clearly and attach to this application. In section II on page 2, mark only those items that have been completed in the last three to six years as indicated.

Submit completed form to CAI Headquaters, 6402 Arlington Blvd., Suite 500, Falls Church, VA 22042, e-mail to caieducation@caionline.org or fax to (703) 970-9558. Form is due by the August deadline indicated on your redesignation notice. No fee is required with this form, as fee is billed separately. For further information please contact (888) 224-4321.

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With each three-year redesignation cycle, renewing designees must earn **75 points** through the following continuing education and experience activities. Please note that some of the activities are required. Additionally, applicants must maintain the PCAM designation. All continuing education points earned in maintaining the PCAM designation will also count toward the redesignation requirements for the LSM designation, if applicable.

II. Required Activities

Attend at least two of the following events over the three-year redesignation cycle or three workshops over three-year redesignation cycle. You are exempt if you hosted a workshop (managing role) in past six years. You must attend a CAI Annual Conference at minimum once every six years. (Points will only be granted if achieved within the last three years.)

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III. Other Opportunities continued:

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Related national organization conferences and workshops including but not limited to, Institute for Real Estate Management (IREM), Community Managers International Association (CMIA), Urban Land Institute (ULI), Club Managers Association of America (CMAA), National Parks & Recreation Association (NPRA). Limited to two in the past three years. List below and provide documentation.

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III. Other Opportunities continued:

CAI Faculty (list specific assignments)				▼ DAT	TES (MN	/I/YY)	
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CAI Leadership (List specific assignments within the past ters Council Member, Foundation for Community Association Managers Committee Member, Legislative Action Commit Minimum of one year of service required.	on Research	Director					
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CAI Chapter Leadership (List chapter and specific assignn							
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CAI Annual Conference (national) or LSM Workshop pre	senter						
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Chapter program presenter							
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III. Other Opportunities continued:

Published article in Common Ground or CAI Press title (such as a GAP Report)

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IV. Ethics

Please answer the following questions.

Have you been involved in reorganization for the benefit of creditors or in bankruptcy as a debtor since your last redesignation? If yes, attach a detailed explanation.	☐ YES	□ NO
Have you ever been convicted of a felony or misdemeanor, or imprisoned under sentence for any felony or misdemeanor (except traffic violations) since your last redesignation? If yes, attach a detailed explanation.	☐ YES	□ NO
Have you been found liable or had a judgment or consent decree entered against you in civil court related to any business or professional matter or in any other civil case (with the exception of any domestic or family law, e.g., divorce or child custody)? If yes, attach a detailed explanation and include a copy of the judgment entered against you.	☐ YES	□ NO
Have you ever been convicted of fraud, misrepresentation, misappropriation of funds or property? If yes, attach a detailed explanation.	☐ YES	□ NO
Do you know of any reason why you would be unable to obtain bonding? If yes, attach a detailed explanation.	☐ YES	□ NO
Have you been subject to disciplinary action by any professional organization? If yes, attach a detailed explanation.	☐ YES	□ NO

Please read the following before signing below.

All of the information provided by me is complete and correct to the best of my knowledge and belief. If I made or, at any time, make any statement with knowledge of its falsity, I understand that it shall be cause for revocation of my designation. I shall conduct myself in accordance with the CAI Professional Manager Code of Ethics and shall be bound by the bylaws and regulations of CAI as they are now or as they may be amended from time to time.

I waive and forever release all claims and demands, or causes of action that I may have now or may in the future have against CAI, its members, Trustees, officers, and employees, for any act or omission of CAI, it members, Trustees, officers, and employees in awarding the LSM designation, failing to award the LSM designation, or in censuring, suspending, or revoking the LSM designation.

SIGNATURE DATE

